

Welcome Home, LLC
1112 Lifestyle Drive
Oklahoma City, OK 73127
Office: (405) 789-4499 * Fax: (405) 789-4041

LEASE AGREEMENT

“Community Standards”

Please keep this copy of Standards for future reference. We insist that these Standards be followed for the benefit of all Lessees. Failure to comply with any of the underlining Standards could lead to a fine and/or cancellation of lease.

1. **CITY ORDINANCES:** Every resident of Welcome Home, LLC must observe all city ordinances and Codes of the City of Oklahoma City. These ordinances are a part of the Welcome Home, LLC Standards.

2. **LOT RENTAL APPLICATION:** All prospective lessees must fill out an application for lot rental. We then run a rental check and reference check prior to approval. If you are purchasing a mobile home that is already onsite, you must be approved before you can occupy the home. If you are turned down for any reason, you may still purchase the home, but will be required to move it off Welcome Home, LLC property within 30 days. In the event of a sale to a third party, in order to upgrade the quality of the mobile home community, the Manager may require that any mobile home in a run-down condition or in disrepair be removed from the park within sixty (60) days from the date of the sale.
(Note - Management reserves the right to make the judgment if a home remains on the property or not.)

3. **MOVE IN/OUT:** Prior approval must be obtained from management before moving a home in or out of the community. Lessee is responsible for ruts or damage done by such movement. Mobile Homes are to be moved during normal office hours ONLY. Upon move in, Lessee agrees to register with management and provide the following information:
 - Current telephone numbers for home and employment
 - Name, address and phone number of a person to contact in case of emergency
 - Automobile make, model, year and license plate number(s)
 - Manufactured home make, model, year, identification number and lien holder
 - Lessee agrees to advise management of any changes to the above information
 - All occupants must be registered at the front office

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4. **RENT:** Lot rent is \$295-\$305 per month and is on a month to month basis. **WE ACCEPT MASTER CARD/VISA/DISCOVER, PERSONAL CHECKS OR MONEY ORDERS.** All rent is due and payable at the office of Welcome Home, LLC on or before the first day of each month. A five (5) day grace period is allowed. On the sixth (6) day a thirty-five (\$35) dollar late charge is assessed to the lot rent. Late charges are deducted first from any payment with the balance applied to rent. **ALL LATE CHARGES WILL ACCRUE.**

5. **DEPOSIT:** A \$100 lot security deposit is required. The deposit will be refunded if the lot is left clean, the grass mowed and trimmed, mobile home anchors removed, account current and a 30 day written notice was given by the Lessee.

6. **RETURNED CHECKS:** There is a \$30.00 charge on all returned checks. The above policy on late charges is also applied to all returned checks. After you have presented a NSF (Non Sufficient Fund) check in payment for rent or other such payments, you will be required to make **all future payments** in the form of a **money order for six months.**

7. **OCCUPANTS:** Only one family may live in one house. Welcome Home management reserves the right to limit new Lessees to a maximum of 2 persons per bedroom (HUD guideline) or 6 persons per home whichever is less. Failure to comply could result in cancellation of Lease.

8. **OFFICE HOURS:** The office is usually open from 9:00am to 5:00pm Monday through Friday. For various reasons, personal and business, sometimes you may find the office not open during those hours. The office is closed on Saturdays, Sundays and all holidays. When the office is closed, in the case of emergencies, you can leave a message.

9. **PETS:** Dogs must weigh less than 40 lbs. at maturity. **NO EXCEPTIONS!** No pet is allowed without approval from management. A non-refundable pet deposit of \$150 will be due at closing. There is \$20.00 a month charge for each pet which will be added to the monthly lot rent fee.

- There is a limit of 3 pets per household (any combination of pets)
- All pets must have current rabies vaccinations with proof delivered to the office
- No outside cats or dogs are allowed
- Noise pollution, such as barking, is not allowed
- When walking your pets all body discharge from your animal must be picked up immediately by Lessee
- All pets outside of home/lot must be on a leash and accompanied by an owner
- No dog runs, kennels or outdoor dog houses are allowed

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10. **CHILDREN:** Parents are responsible for the actions of their children. Do not allow children to run loose, or vandalize community property. Any parent of a child caught vandalizing the community property will be charged a fee of no less than the Amount of money it takes to repair the property. **DO NOT ALLOW YOUR CHILDREN TO USE A BASEBALL AND/OR BAT ON OR NEAR YOUR LOT.** No hard balls of any type will be allowed. Children must not be able to engage in activities that could damage your property or property around you. Please be respectful of your neighbor's home and yard. Do not allow your children to walk through other resident's yards. The storm shelter is off limits to children playing. **REMEMBER WHEN YOU ARE DRIVING IN THE AREA THAT THERE ARE SMALL CHILDREN AT PLAY. CHILDREN DO NOT ALWAYS WATCH FOR CARS, SO WE MUST WATCH FOR THE CHILDREN. ABSOLUTELY NO BB GUNS/RIFLES, PELLET GUNS, PAINTBALL GUNS OR ANY OTHER TYPE OF WEAPONS WILL BE ALLOWED IN THE PARK BY ANYONE. NO FIREWORKS OF ANY KIND AT ANY TIME OF THE YEAR!**

11. **LAWN AND TREES:** All Lessees must maintain their yards in a clean and orderly manner. The Lessee is responsible for keeping their grass mowed, fertilized, raked, and trimmed around the home, shed, fence, etc. Grass is not allowed to grow tall around the skirting of the mobile home. **(All lots are checked every Friday by management, if grass needs mowed, Lessee will be given a three (3) day notice. If lawn still remains un-mowed, the community management will mow & trim your lawn for a \$40.00 fee paid by the Lessee.)** Remember that dried leaves that accumulate on your lot become a fire hazard, the resident is RESPONSIBLE for raking them and having them bagged. All trees and lawns must be watered by the Lessee. Grass seed is free. Call the office for assistance.

12. **FENCING:** Installing of any fence is prohibited without permission of management. Strict guidelines governing location, size, and kind are to be followed. **Fences must be four feet chain link with top rail only. Privacy fences are only allowed if they are made of vinyl and a max of 6' in height.** Any application for a fence must include sketch showing the proposed location. Lessee must have all utilities located and flagged, and is totally responsible for any damage to utility lines or neighbor's yard. Fences, once installed become the property of Welcome Home, LLC and can only be removed with permission of Community Management.

13. **LAUNDRY:** No laundry, bedding, rugs or any such items are to be hung outside the mobile home. **NO CLOTHESLINES OF ANY KIND ALLOWED.**

14. **TRASH:** All garbage containers must be kept behind your porch, except on collection mornings (**Monday**) when they are to be moved to the designated pick-up spot. All trash bins must be placed back behind the deck or house by **Tuesday afternoon (5pm)**. If trash bins are not moved back, then Welcome Home Community will move them and charge your account **\$10**. Garbage collection times and rules will be posted by management from time to time.

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15. **HOMES:** All homes must be 16' wide or wider. All homes must be in excellent physical condition, repair and properly painted. All homes are to be double blocked and anchored. Skirting must be installed within 30 days of date of occupancy. All homes must have a 4' X 8' deck located at the front door. All steps and decks must be approved by the office. All additions to the homes, such as skirting, porches, awnings, decks and storage sheds must be kept repaired, painted and neat. All mini blinds and items in the windows must be kept repaired, **NO TIN FOIL, BLANKETS, NEWSPAPER, SHOWER CURTAINS, WRAPPING PAPER, PLASTIC, BEDDING** or any other items cluttering the windows. Only blinds or curtains should be visible from outside the window.

16. **OUTSIDE STORAGE:** No structure or lot improvement may be built or installed in Welcome Home, LLC without permit obtained by Management. Any structure of improvement is strictly forbidden without such written permit. All items such as lawn mowers, gas cans, tires, bicycles, toys, furniture, appliances, spare parts, wood, trash or any other item outside the house must be stored inside an approved storage shed. Absolutely nothing is allowed to clutter the yard, parking area, porches, patios, or any area outside the home. **UNDER NO CIRCUMSTANCES ARE THE LESSEES TO PARK OR STORE BOATS, TRAVEL TRAILERS, TRAILERS OF ANY TYPE, RVs, 5th WHEELS, OR MOTOR HOMES ON PARK PROPERTY. NO PARKING ON THE GRASS OR IN THE YARDS OF THE COMMUNITY AREA.**

17. **UTILITY CONNECTIONS:** All utility connections are the responsibility of the Lessee and must be made according to city code. All water supply lines **INCLUDING THE FAUCETS AND RISER** must be wrapped with heat tape and insulated. **(THIS IS THE RESPONSIBILITY OF THE LESSEE.)** Welcome Home Management is responsible for the water pipes under ground, all pipes above ground are the express responsibility of the Lessee. **IF THERE ARE BROKEN PIPES OR LEAKS AS A DIRECT CAUSE OF THE RESIDENT NOT USING ELECTRIC TAPE PROPERLY (OR ELECTRIC TAPE FAILURE), THE RESIDENT WILL BE RESPONSIBLE FOR THE COST TO REPAIR THE PIPES. CHECK YOUR HEAT TAPE PERIODICALLY.** Any freeze up or sewer stoppage above ground is the responsibility of the Lessee. Welcome Home, LLC is not responsible for any damage caused by backed up sewage, broken water lines, electric, or gas problems.

18. **ANTENNAS:** There is to be no antennas for any purpose unless written consent is obtained from Community Management.

19. **HITCHES:** All hitches are to be removed from the home.

20. **VEHICLES:** No major overhaul or constant repair of vehicles will be permitted. Wrecked, dismantled, inoperative, junk, untagged and uninsured vehicles will not be permitted. **Do not park any vehicle on any part of the grass and street.** No over-sized trucks or semi trucks are allowed in the community. **Please observe the 20 MPH speed limit. NO LOUD**

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CAR STEREOs. NO PEELING OUT, OR RECKLESS BEHAVIOR WILL BE TOLERATED BY THE LESSEE OR THEIR GUESTS.

21. **HOUSE NUMBERS:** The city of Oklahoma City requires that all homes have house numbers placed on the home to properly identify them. This requirement is also part of the community Standards. Please be sure that your home site number is properly displayed on the side of your home that faces the street, with numbers a minimum of three (3) inches tall and of a contrasting color to the home.

22. **MAIL:** Keys for mailboxes will be distributed by the community management. You will get one (1) key per household upon move-in, additional keys can be made for **\$10**. If your mail box lock is broken, damaged or unusable you will be charged a fee to have it replaced. Mailbox keys must be returned when lessee is moving out. Lessee is responsible for all copies of their mail box keys. Keys and mail boxes are not transferable. Welcome Home is not responsible for lost or stolen mail.

23. **SIGNS:** No signs of any kind are to be displayed outside or inside a mobile home or anywhere on the property, including the Lessees rented lot. Any exceptions to this rule must be obtained in writing from the Community Management.

24. **DIGGING:** Each resident is cautioned against driving of rods, stakes, pipes and other objects into the ground, or against digging anywhere in the community without first checking with management.

25. **NOISE:** No loud noise will be tolerated within the community. No drunkenness, rowdy behavior, loud music, loud late night parties and other such disturbances will be tolerated. **REMEMBER YOU ARE RESPONSIBLE FOR YOUR GUESTS BEHAVIOR.**

26. **SOLICITING OR PEDDLING:** No soliciting or peddling is allowed inside the community. Special permits may be obtained for such activity as Avon, garage sales, scouts selling cookies, or any such activity deemed appropriate by Community Management.

27. **RIGHT TO PRIVACY:** Each Lessee has the right to privacy free from any nuisance from other community Lessees, their guests or pets. Community Management reserves the right to enter homes for inspecting, maintenance or repairs.

28. **COMPLAINTS:** All complaints must be in writing, delivered to the office and signed by the Lessee and the Community Management.

29. **FIRES:** No outside fires are allowed except inside a container used for cooking. **NO BURNING OF TRASH.**

30. **WEAPONS:** Possessing an illegal weapon is forbidden. Firing of any firearm including

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BB Guns, Air Rifles, Shotguns, Rifles, Paintball guns or Pistols is prohibited. Carrying of a weapon inside the Community is forbidden except for on duty police officers.

31.MOVING/SELLING OF MOBILE HOME: If you are moving, you must have all rent paid before the home can be removed from the community. Offering for sale of mobile homes in Welcome Home, LLC is prohibited except by obtaining permission at the office detailing any variance of allowance of this rule. If you are selling your home to an individual who wishes for it to remain in the Community, they must first be approved by the Community Management, before they can live in Welcome Home. They must come to the office in-person and fill out an application, sign the lease agreement, and abide by all Standards. Deposits are non-transferable. The new Lessee must make a deposit as required. All homes must be occupied by the owner. **ABSOLUTELY NO RENTAL AGREEMENTS**, lease to purchase or similar agreements can be made. Proof of ownership will be required before approval of the application will take place. **THE HOME OWNER MUST LIVE IN THE HOME.**

32. STORM SHELTER: **The storm shelter will be left unlocked 24 hours a day seven (7) days a week for the convenience of the lessees.** There is to be no using of the storm shelter other than an emergency situation. If anyone is caught in storm shelter anytime other than during an emergency, charges will be pressed against them by the community management.

33. TERMINATION OF LEASE: The landlord or the Lessee may terminate a month-to-month tenancy by a written notice given to the other party stating that the tenancy shall terminate not less than 30 days after the receipt of the notice. If the Lessee remains in possession without the landlord’s consent after expiration of the term of the rental agreement or its termination, the landlord may bring an action for possession.

With your help, we are sure that these Standards will help assure an attractive, desirable living environment for all. Management reserves the right to revise, remand, or add to these Standards or to make any changes thereto at any time, which changes, revisions or deletions shall be effective upon five (5) days notice.

*I have read and agree to abide by the Welcome Home, LLC Standards.
I also understand that my family and guests are also required to abide by the above Standards.*

Lessee No. 1

Date

Lessee No.2

Date

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